

**Ministry of Economy**  
**Islamic Republic of Afghanistan**

Terms of Reference

**Economic Analyst**

## **PURPOSE OF THIS CONSULTANCY**

---

The purpose of this consultancy is to provide support to project/program economic analysis team in the Ministry of Economy on analyzes, conducts research, gathers, and interprets data on the conditions of the economy. They have to review the information and make a detailed report about the research that will have been done, and to disseminate the results from a prospective, rigorous appraisal and evaluation of the national development programs or project in Country.

## **BACKGROUND OF MINISTRY OF ECONOMY**

---

The Ministry of Economy (MoEc) is one of the leading ministries in the structure of the National Unity Government of the Islamic Republic of Afghanistan (GIROA). Based on the Official Gazette (article number 2) the MoEc is mandated to develop socio-economic development plans, policies for the government and oversight for the overall M&E process of Development Projects (pre-investment, investment and post-investment phases). As per its mandate, the ministry ensures that the planned programs are implemented in an effective, efficient and timely manner in accordance with the requirements of the programs. Furthermore, the MoEc gives timely feedback through its coordination mechanism with all of the government budget execution units to the relevant institutions for timely actions to achieve the targeted goals. The Ministry of Economy also carries out periodic evaluation of the programs against the set targets as per the national socio-economic development plans, analyzes poverty status in Afghanistan and prepare Afghanistan SDGs annual reports which is now replaced by Afghanistan Sustainable Development Goals A-SDG.

The Ministry of Economy intends to implement evaluations on the government high priority programs and projects according to its mandate. In order to review the current situation, operation, maintenance, and management of the completed (or in some cases on-going) programs and projects neutrally and impartially, The Ministry of Economy team is seeking Economic Analyst

to work in collaboration with the Economic Analysis and Principal Evaluation Team in the Ministry.

## SCOPE OF WORK

---

The assignment includes the following tasks:

- Conducting research/evaluation for gathering data or information on the economic conditions of project/program;
- Performing surveys to find out and analyze employment statistics, income facts, and supply and demand of labor, and revenues produced by the projects or programs;
- Recognizing indicators in gauge the socioeconomic impacts of the projects or programs in relation to the development of the local or national economy;
- Analyzing the data in terms of economic for appraisal review and evaluation of different socioeconomic development projects and national programs;
- Interpreting the data by using appropriate tables, charts and graphs etc.;
- Materializing the economic predictions by making use of econometric techniques, and maintaining the reports and the records that are associated with work;
- Finding out the significance of proposals of different projects in order to create projection of probable income generation;
- Assessing the cost of money, rate of return, rate structure and all the other economic consideration of the projects or programs;
- Additional supporting on researches that are conducted by other team members;
- Assisting the evaluation team in preparing the different data collection tools and plans;
- Conducting desk reviews by collecting, organizing, reviewing and analyzing secondary data;
- Drafting inception reports, evaluation reports, assessment reports or any other reports required by ministry, and integrate feedback from supervisors and peers, finalize reports, develop presentations to clients if required;
- Coordinating for concerned projects/programs issues with the relevant sectoral ministries/departments/organizations;
- Participate in the meetings which to be relevant to tasks and assignments given by supervisor.
- Actively participate/initiate in capacity building interventions with internal staff to identify and address gaps related duties as assigned.
- On-job training and updating the departmental staff in order to effectively perform the relevant assignments given; and
- Contributing to team's focus on investing in internal capacity, suggest measures to improve existing systems, development of new systems as appropriate to keep improve efficiency, monitor the quality.

## Other Relevant Tasks

- Foster knowledge sharing and disseminate evaluation findings and lessons to increase awareness and knowledge in MoEc.
- Other duties assigned by the Economic Analysis and Infrastructure Sharing Director of MoEc

## REQUIRED SKILLS/ EXPERIENCE

---

- Master's Degree, or equivalent, in Development Economics, Economy, Statistics, or related social science fields. University degree in Evaluation, Development Economics, Statistics, combined with 3-5 years of specialized experience in similar organization/s, may be considered in lieu of a Master's degree
- Minimum 2 years' experience with relevant financial, economic, and statistical analysis standard software
- Relevant experience conducting, managing and designing evaluation survey, field work and data collection for empirical research
- Excellent written English communication skills, with focus on research protocols, research papers and descriptive reports for diverse audience
- Fluent in local language i.e. Dari and/or Pashto preferred
- Exceptional organizational skills, ability to facilitate communication between various levels of management and work independently in order to meet deadlines
- Previous experience with economic analysis and project evaluation including impact evaluation in the country is highly desirable

## Estimated Schedule

---

This consultancy will run from [Date] to [Date]

## Management and Logistical Support

---

The consultant will report directly to the Directorate of Economic Analysis and Infrastructure Sharing

## Payment

---

The assignment will be remunerated upon delivery of the agreed outputs, at the agreed fee rate and the agreed number of days of professional fees chargeable, as per the normal procedures of the Ministry of Economy.

## **Submission Guideline**

---

All qualified applicants are hereby requested, to send their updated CV's, copies of educational credentials attested and evaluated by ministry of higher education, and work experience contracts to the following emails.

Please refrain from sending extra and unnecessary documents, certificates and recommendation letters.

If case if you have any questions and or queries, please contact Mr.Saber Nesar

Phone # 0744885318 , 070060940

### **Submission Email:**

To: [moec.consultants@gmail.com](mailto:moec.consultants@gmail.com) & CC: [sabernesar@gmail.com](mailto:sabernesar@gmail.com)